



**RMHA Meeting MINUTES**  
**May 15 2024, 7:00PM**  
**Carstairs Memorial Arena - North Meeting Room**

**MEMBERS in Attendance:** Joel Bruce, Cameron Tolley, Robbi Spady, Megan Hubert, Cindy Fleming, Mikala McFie, Andrea Slipp, Justin Fuhriman

<b>MINUTES</b>	
1	<b>Welcome – Call meeting to order.</b> Joel called the meeting to order at 7:10 pm - Determination of Quorum - Met
2	<b>Approval of agenda</b> - Vice President Tolley accepted the agenda as presented
3	<b>Review and approval of April 17, 2024, previous minutes</b> - Vice President Spady approved the minutes as written.
4	<b>Reports from the executive directors</b>
4.1	<p>President Joel Bruce:            Meeting with town of Carstairs was held Monday May 13, 2024:</p> <ul style="list-style-type: none"> <li>- Approached town to ask if in the first couple months of the season can we have more ice. i.e. first week of sept can hockey start then launch figure skating a week later. An ongoing meeting to discuss better ice sharing to be had.</li> <li>- Discussion re: Live barn: The town believes that Live barn doesn't work with star link internet (current internet in the building). Going to talk to Crossfield live barn tech to see if they can provide suggestions on making this work.</li> <li>- Expressed to the town that we want to build a more collaborative relationship where we can work together on projects.</li> </ul> <p>Meeting with Didsbury:            - Feedback = They want to know who is playing different ice times to assist them with adjusting the flood schedule as appropriate. In general, would like to continue to improve communications.</p> <p>Meeting with new arena manager in Crossfield Randy Copeland:            - Ice should be in by Sept 4, 2024            - Should have full access to rink for sept. First pick of ice times goes to Crossfield minor hockey, next RMHA.</p>
4.2	<p>Vice President Cameron Tolley:            - Banner placements – 3 banners coming from hockey AB that need to be hung. Cost of providing a lift to hang the banners differs by town. Banners should be here in June.</p>
4.3	Treasurer: no report
4.4	Registrar: no report
4.5	Secretary: no report
4.6	Crossfield MHA: no report
4.7	Carstairs MHA: no report
4.8	Didsbury MHA: no report
5	<b>Reports from committee positions</b>
5.1	Coach Coordinator: no report
5.2	Ice Coordinator: N/A
5.3	Equipment Coordinator: N/A

5.4	<p>Player Development / Evaluations Coordinator: Report given by VP Cameron Tolley in Director Jason Jaskela's absence.</p> <p>Evaluations planning:</p> <ul style="list-style-type: none"> <li>- Scope and policy being drafted. Will need to be reviewed and accepted.</li> <li>- Jason approached a Calgary company for a quote for an evaluation package.</li> <li>- Asking for a minimum of 7 evaluators and will use team genius. They will liaise with us on the criteria to evaluate.</li> <li>- Evaluation criteria to be outlined by July.</li> <li>- Jason will meet with the prospective evaluation group, bring back information and possibly a presentation for review and approval.</li> </ul> <p><b>MOTION: Vice President Tolley moved to create an evaluation committee that will include Jason Jaskela, Cameron Tolley and Joel Bruce. Carried.</b></p>
5.5	Safety Coordinator: N/A
5.6	Discipline Coordinator: no report
5.7	Referee in Chief: no report Referee Coordinator: no report
5.8	CAHL Representative: N/A CAHL Governor: no report
5.9	Communications Coordinator: no report
5.10	Manager Coordinator: N/A
5.12	Special Events Coordinator: N/A
5.13	Fundraising Coordinator: N/A
5.14	Past President: no report
6	<b>Unfinished Business</b>
6.1	<p>Appointment of director positions:</p> <ul style="list-style-type: none"> <li>- Coach Coordinator: Justin Fuhriman</li> <li>- Player Development/Evaluation Coordinator: Jason Jaskela</li> <li>- Discipline Coordinator: Dean Nielsen</li> <li>- Referee in Chief: Christofer Atchison</li> <li>- Referee Coordinator: Jeff Callaghan</li> <li>- CAHL Governor 1: Andrea Slipp</li> <li>- Communications Coordinator: Robbie Spady</li> <li>- Past President: Jeff Fleicher</li> </ul> <p><b>MOTION: Vice President Spady moved to appoint Dean Nielsen, Chirs Atchison, and Jeff Callaghan as approved nonmembers in good standings. Carried</b></p> <p><b>MOTION: Vice President Spady moved to accept the appointed directors as presented. Carried.</b></p> <p>Vacant positions:</p> <ul style="list-style-type: none"> <li>- Equipment Coordinator</li> <li>- Second CAHL Governor</li> <li>- Ice Coordinator</li> <li>- Safety</li> </ul>
6.2	<p>RMAA Domain Change</p> <ul style="list-style-type: none"> <li>- New executive email address creation including group email accounts. – In Progress</li> </ul>
6.3	<p>Banking account changes from BMO to ATB - Deferred</p> <ul style="list-style-type: none"> <li>- Apply for a RMHA Debit/Credit card</li> <li>- Switch auto renewals from personal credit cards to RMHA card: <ul style="list-style-type: none"> <li>o HIS System for evaluations</li> <li>o SAGE accounting software – currently charged to Elysa renews May 15</li> <li>o Team snap – currently charged to Kim renews October 15</li> </ul> </li> </ul>

6.4	Follow up on change from RMAA to RMHA with hockey Alberta - Deferred
7	<p><b>New Business</b></p> <p>7.1 Financial Discussion: Budget:</p> <ul style="list-style-type: none"> <li>- Changes to the budget for this year: <ul style="list-style-type: none"> <li>o Association to pay for team and individual pictures this year estimated cost \$3000.</li> <li>o Plan to do cost recovering on socks (\$22/pair, estimated 135 players = \$2970)</li> </ul> </li> </ul> <p><b>MOTION: Vice President Spady moved to approve the reviewed budget with amendments. Carried</b></p> <p><b>MOTION: Registrar Fleming moved to remove all existing signing authority from RMHA bank accounts. Carried.</b></p> <p><b>MOTION: Registrar Fleming moved to add the new executive directors (Joel Bruce President, Robbie Spady Vice President, Cameron Tolley Vice President, Mikala McFie Secretary, Megan Hubert Treasurer and Cindy Fleming Registrar) to the banking. Carried.</b></p> <p><b>MOTION: Registrar Fleming moved to add Megan and Joel as co-signers to the bank accounts. Carried.</b></p> <p><b>MOTION: Registrar Fleming moved to add Megan as the new online administrator. Carried.</b></p> <p>7.2 Registration Discussion:</p> <ul style="list-style-type: none"> <li>- Early bird registration will be June 1 – June 30</li> <li>- Final registration ends of October 31, 2024.</li> <li>- If families pay deposit during early bird while in AA/AAA tryouts, they will receive early bird pricing.</li> <li>- Note: we cannot put limits on the number of players, because of the structure of the RMHA any community child shall have the opportunity to play.</li> </ul> <p>Payments:</p> <ul style="list-style-type: none"> <li>- Families can still do 6 payments as previous. With registration in June, 6 payments will end in November.</li> </ul> <p>Fees:</p> <ul style="list-style-type: none"> <li>- Fees are currently set as follows: U13 EB \$1000 REG \$1100, U15 EB \$1050 REG1150, U18 EB \$1100 REG \$1200. Conditioning \$125. Checking clinic \$25.</li> <li>- Propose to leave early bird fees as is, increase regular fees by \$200 (example: U15 early \$1000, regular \$1300).</li> <li>- Evaluation prep and conditioning camp are separate items. Include evaluation prep in fees. Evaluation prep will include 4 ice times per player. Suggest increase conditioning camp fee to \$175.</li> <li>- Suggest increase checking camp fee to \$50.</li> </ul> <p><b>MOTION: Registrar Fleming moved to increase regular fees by \$200 respectively (U13 \$1300 U15 \$1350 U18 \$1400), increase conditioning camp fee to \$175 and increase Checking clinic fee to \$50. Carried.</b></p> <p>Refunds:</p> <ul style="list-style-type: none"> <li>- Deposit is \$225 for holding a spot if you are trying out for alternate leagues (i.e. AA).</li> <li>- There are administration fees associated with payments: 3% or 6% may differ depending on payment method.</li> <li>- Refunds will be aloud less administration fee as amended in the registration policy and approved by the board.</li> </ul> <p>7.3 Policy for Registration Fundraising Obligation:</p> <ul style="list-style-type: none"> <li>- Review of Carstairs minor hockey document regarding fundraiser checks and volunteer hours.</li> <li>- 8 hours max per family for volunteer hours.</li> </ul>

	<ul style="list-style-type: none"> <li>- Families will provide a postdated cheque of \$200 first kid, \$100 every additional kid. Cheques to be returned once fundraising commitment is met.</li> <li>- Fundraising hours for volunteers: <ul style="list-style-type: none"> <li>o Blend the hours for the assistant coaches. Teams will get a total of 16 hours for the assistant coaches. This will be divided among the assistant coaches as determined by the head coach.</li> <li>o Board members to receive 8 hours.</li> </ul> </li> <li>- Need to add an agreement to registration. This will ensure members sign that they are aware of the commitments.</li> </ul> <p><b>MOTION: President Bruce moved to adopt the use of the fundraising obligation policy with amendments. Carried.</b></p>
7.4	Jersey design contest: <ul style="list-style-type: none"> <li>- Guidelines surrounding new jerseys: <ul style="list-style-type: none"> <li>o If teams choose to have a 3<sup>rd</sup> jersey to incorporate names – they will have to use the chosen design.</li> </ul> </li> <li>- Narrowed down by the committee to images A, B, F and G. These will be sent to members to vote. A link to the vote will be sent to the 3 child associations for distribution to new members.</li> <li>- Deadline to vote will be May 31, 2024</li> </ul>
7.5	Coach Selection: Deferred <ul style="list-style-type: none"> <li>- Guiding principles around coach selection in process</li> </ul>
7.6	Discipline policy creation: Deferred
7.7	Winter Tournament: <ul style="list-style-type: none"> <li>- Ice has been secured in all three towns for Dec 27, 28 and 29.</li> <li>- Would like to host a multi division tournament. For example: U13 Crossfield, U15 Carstairs, U18 Didsbury.</li> <li>- Need tournament coordinators and volunteers to work boxes etc. In order to include all teams in each division, may have to do a smaller tournament – perhaps 4 teams each tier. 3 games 1 final.</li> </ul> <p><b>MOTION: Vice President Spady moves that we proceed with planning a multi division tournament. Carried</b></p>
7.8	Regular Meetings: <p><b>MOTION: Vice President Spady moved to host monthly meeting the third Wednesday each month. Rotating between the three towns. Carried.</b></p>
8	<b>Next Steps</b>
9	<b>Date of Next Meeting:</b> June 19, 2024 Time TBD, Crossfield
10	<b>Adjournment:</b> Meeting was adjourned at 8:30pm

Directors Signature:

Treasurer Megan Hubert: \_\_\_\_\_

President Joel Bruce: \_\_\_\_\_

Vice President Robbi Spady: \_\_\_\_\_

Removal: Jeff Fleischer: \_\_\_\_\_

Elysa Loree: \_\_\_\_\_